

Admission to

# Primary school in Kent 2023

Apply online at  
[kent.gov.uk/primaryadmissions](https://www.kent.gov.uk/primaryadmissions)

Opens Friday 4 November 2022 and closes at  
midnight on Monday 16 January 2023

For children born between  
**1 September 2018**  
and **31 August 2019**,  
Transferring to Primary school  
in **September 2023**

## What to do

### Choose a school

It's important to find out more about the schools you are interested in before you decide to name them on the application form.

Read the guide to Primary admissions at [www.kent.gov.uk/primaryadmissions](https://www.kent.gov.uk/primaryadmissions).

You can name up to three Primary schools, inside or outside of Kent, but you must name them all on the same application.

### Apply for a school place

A simple, fast, convenient process which opens **Friday 4 November 2022** and closes at midnight on **Monday 16 January 2023**.

You will first need to set up an online account. The applicant is you, the parent/carer; you will then need to add your child's details before starting an application. You will receive a confirmation email that your application has been correctly submitted.

You can log back in at any time to view the information submitted.

### Receiving your offer

On offer day (**Monday 17 April 2023**) an email will be sent after **4pm** informing you of your offer.

You must accept or decline the school place you have been offered by **Monday 1 May 2023**. A link to a guide with information you will need to provide the school with will be in your offer email.

If it has not been possible to offer your child a place in your preferred school, you have the right to appeal. You can also add their name to the school's waiting list.

Moving house during the application window will likely complicate your application and we therefore advise you to pay special attention to key dates in the admissions process. KCC has no discretionary authority to vary the process for parents who cannot complete address moves in time to make use of them for admissions purposes. If you have queries relating to this, please email the team on one of the email addresses below.

## Key dates

<b>Friday 4 November 2022</b>	Online application process opens. Go to <a href="https://www.kent.gov.uk/primaryadmissions">www.kent.gov.uk/primaryadmissions</a> to register and apply.
<b>Monday 16 January 2023</b>	Online application process closes for the main round. Any amendments after this date must be emailed to <a href="mailto:kentonlineadmissions@kent.gov.uk">kentonlineadmissions@kent.gov.uk</a>
<b>Monday 17 April 2023</b>	Offers of school places sent to parents via email after <b>4pm</b> .
<b>Monday 1 May 2023</b>	Parents should contact the school to accept/refuse the place that has been offered and can use the link in the offer email to ask for their child to be added to the waiting list of schools named on the original application.
<b>Friday 12 May 2023</b>	Appeals need to be lodged by this date to be heard before September – appeals information can be found at <a href="https://www.kent.gov.uk/schoolappeals">www.kent.gov.uk/schoolappeals</a> . You can only appeal for schools that were named on the application form.

## Need help?

Email [primaryadmissions@kent.gov.uk](mailto:primaryadmissions@kent.gov.uk) or [kentonlineadmissions@kent.gov.uk](mailto:kentonlineadmissions@kent.gov.uk)  
Full information booklet can also be viewed online at [kent.gov.uk/primaryadmissions](https://kent.gov.uk/primaryadmissions)

Only one application per pupil will be accepted. If you apply online, do not complete any other form of application. Keep your login details safe and use your registered email address for all communication with the team.

The confirmation email may go to your junk/spam folder of your email – please check here before contacting our team for confirmation.

